ANNEX H1

Cleaning Method and Frequency

Sno	Location	Cleaning	
		Method	Frequency
A	**Waiting Area**		
1	Chairs	Water & Detergent	Every after patient shift
2	Table		
3	Door handles (Main entrance)		
4	TV (Remote control)		
5	Door release switch		
6	Decorative Ornaments/ painting		Weekly
7	Floor	0.1% Bleach Solution	Twice Daily.
B	**Dialysis Treatment Area**		
1	Door handles (Dialysis Treatment Area entrance)	Water & Detergent	Every after patient shift
2	Paper Towel Dispensers		
3	Cabinet Surfaces		
4	Sinks and Faucets		
5	Handrails/Buttons of Weighing Scale		
6	Visitors Chair		After use
7	Wheelchair (DC)		
8	Drug Fridge (Exterior)		Monthly
9	Floor	0.1% Bleach Solution	Every after patient shift
C	**Nurses Station**		
1	Cabinet Surfaces	Water & Detergent	Once Daily.
2	Chairs		
3	Floor (Once per cleaner's shift)	0.1% Bleach Solution	Twice Daily.
D	**Wash Area**		
1	Sinks and Faucets	Water & Detergent	Every after patient shift
2	Paper Towel Dispenser		
3	Door handles		
4	Floor	0.1% Bleach Solution	After every patient shift
E	**Toilets**		
1	Paper Towel Dispenser	Water & Detergent	After every patient shift
2	Toilet Seats - 2x daily		
3	Handrails		
4	Door handles		
5	Sinks and Faucets		
6	Floor	0.1% Bleach Solution	
F	**Pantry**		
1	Chairs and tables	Water & Detergent	Once Daily
2	Door handles		
3	Jugs/Hot Water Flask		
4	Microwave		
5	Fridge		Monthly
6	Floor	0.1% Bleach Solution	Twice Daily
G	**Store Rooms**		
1	Floor	0.1% Bleach Solution	Once Daily
2	Door handles	Water & Detergent	
3	Shelves		Monthly
H	**BME Room**		
1	Cabinet surfaces	Water & Detergent	Once Daily
2	Door handles		
3	Table		
4	Chairs		
5	Sinks and Faucets		
6	Paper Towel Dispenser		
7	Floor	0.1% Bleach Solution	
I	**Water Treatment/RO Room**		
1	Sink and Faucet	Water & Detergent	Once Daily
2	Paper Towel Dispenser		
3	Door handles		
4	Floor	0.1% Bleach Solution	

ANNEX H1

Cleaning Method and Frequency

Sno	Location	Cleaning	
		Method	Frequency
J	**Other Rooms (Nurse Manager/Consultation/MPR/PD)**		
1	Cabinet surfaces	Water & Detergent	Once Daily
2	Door handles		
3	Chairs and tables		
4	Sink and Faucet		
5	Paper Towel Dispenser		
6	Couch (patient)		After use
7	Floor	0.1% Bleach Solution	Once Daily
K	**Biohazard Room/AHU Room/Aircon Compartment Room**		
1	Door handles	Water & Detergent	After use
2	Floor	0.1% Bleach Solution	Once Daily
Note: Additional cleaning is required if the area/surface is grossly soiled Detergent (facility approved cleaning agent)			